

CITY OF FREDERICK
WATERSHED AD-HOC COMMITTEE
MINUTES

Meeting #9
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DATE/TIME: Thursday, April 9, 2015 (1:30 p.m. – 2:30 p.m.)

LOCATION: DPW Training Room, 111 Airport Drive, East, Frederick, MD

MEETING: #9

ATTENDEES:	<u>Members</u>	<u>City</u>
	Clyde Hicks	Kelly Russell, Alderman
	Mark Lawrence	Marc Stachowski, Committee Facilitator
	Kevin Sayers	Jenny Willoughby, Sustainability Manager
	Ted Trey	
	Phil vanWerkhoven	<u>Maryland DNR</u>
	Joe Whitehair	Donnie Rohrbach, DNR Wildlife
		Andy Vecchio, DNR Park Service
		Eric Creter, DNR Park Service

1. Approval of Minutes: On motions by Clyde Hicks and seconded by Phil vanWerkhoven, the meeting Minutes for both February 12, 2015 and March 12, 2015 were unanimously approved.
2. University of Maryland Update: Marc provided an update to the Committee that a field trip to the Watershed had been held on March 30th with Dr. Chris Ellis and his class of approximately 17 students. Jenny Willoughby and Clyde Hicks were in attendance on the field trip. Marc noted that the group toured the Watershed and discussed the projects that the students would be undertaking:
 - a. Testing the Assessment Tool
 - b. Provide recommendation for parking areas within the Watershed
 - c. Work on developing a simple Kiosk (with Logo) for information

At this time, Marc had a map of the Watershed in which, after discussion, a list of various, suggested parking locations were pinpointed on the map and identified. This map will be sent to Dr. Ellis for his students' use in preparing their recommendation for parking lot sites. The suggested sites as identified on the map were:

1. Hamburg Upper
2. Mountindale
3. Sandflats
4. Thurmont Overlook
5. Delauter / Blue
6. Fishing Creek / Gambrill
7. Hamburg Lower (Springs)
8. Cold Deer Pond

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3. Sub-Committee Reports:

- a. Sanctioned Trail Network: Final drafts of the Trail Classification Matrix and Trail Assessment Tool were available. An electronic copy will be mailed to all. It was decided at this time to combine both the Sanctioned Trail and Long-Term Maintenance Sub-committee groups.
- b. Long-Term Maintenance: It was noted that Long-Term Maintenance and the Sanctioned Trail Network Committees were beginning to merge with one another. At this time, Long-Term Maintenance is waiting for a DRAFT of the RFP that Marc is working on with Dave Kalt. April 21st has been scheduled to test the Assessment Tool (Delauter Road to the Pond). Marc will finish the RFP and will not need group participation for the remainder of the selection process.
- c. Enforcement: Marc indicated that a planning visit to determine where Rule Signs will be placed is being scheduled with Dave Diehl for next week. He also stated that there has been a noticeable increase in traffic flow from the Sheriff's Department in the Watershed area.
- d. Forest Stewardship Plan: Marc indicated he would e-mail Ryan Delaney for an update on plan revisions.

4. Other Items:

- a. Trail Counters: Joe Whitehair suggested that trail counter equipment could be used to determine trail usage and will inquire about obtaining and having them set up. Marc noted that law enforcement should be notified if this is done so they will be aware of when and where the equipment will be placed.

Next Steps:

- ♦ Objectives
 - ♦ Each Sub-Committee group should review the original list of Objectives that the Watershed Committee began with and identify current status of each.
- ♦ Mayor and Board Update
 - ♦ Sub-Committee Chairs to think about what should be discussed at the next update the Committee presents to the Mayor and Board
- ♦ Enforcement
 - ♦ Identify Rule Sign locations
 - ♦ Distribute map of the proposed Rule Sign sites
- ♦ Forest Stewardship Plan
 - ♦ Continue with review of changes to FSP
- ♦ Sanctioned Trail Network and Long Term Maintenance
 - ♦ Test Assessment Tool in field; recommend network

There being no other business, the meeting was adjourned at approximately 2:45.

<u>NEXT MEETING: Thursday, May 14, 2015 (1:30 – DPW Training Room)</u>
